



# MINUTES

## OCONEE COUNTY COUNCIL

### Regular Meeting

### January 18, 2022

#### MEMBERS, OCONEE COUNTY COUNCIL

Mr. John Elliott, Chairman, District I  
Mr. Paul Cain, Vice Chairman, District III  
Mr. Julian Davis III, Chairman Pro Tem, District IV  
Mr. Glenn Hart, District V  
Mr. Matthew Durham, District II

Oconee County Council met at 6:00 PM in Council Chambers, 415 South Pine Street, Walhalla, SC with all Council Members [Mr. Durham via phone], County Administrator Amanda F. Brock, County Attorney David Root, & Jennifer C. Adams, Clerk to Council present.

**Press:** Pursuant to the Freedom of Information Act, notice of the meeting, date, time, place of meeting and agenda were posted on the bulletin board at the County Administrative Offices, 415 South Pine Street, Walhalla, SC, and the County Council website [[www.oconeesc.com/council](http://www.oconeesc.com/council)]. In addition, it was made available [*upon request*] to the newspapers, radio stations, television stations and concerned citizens.

Members of the press present: Riley Morningstar / The Journal

#### **Call to Order**

Mr. Elliott called the meeting to order at 6:00 p.m.

Mr. Elliott opened the meeting reminding the public they have two opportunities to speak during Council meetings, which is during the public comment session and also during the public hearing session, if scheduled. Other than those two instances, the public should remain silent during the Council meeting. Anyone making a disturbance during the meeting will be asked to leave Council Chambers for the remainder of the meeting.

#### **Moment of Silence**

Mr. Elliott asked for a moment of silence prior to the Invocation by County Council Chaplain.

#### **Invocation by County Council Chaplain**

Mr. Root, County Council Chaplain, gave the invocation.

#### **Pledge of Allegiance**

Mr. Davis led the Pledge of Allegiance to the Flag of the United States of America.

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## **Approval of Minutes**

Mr. Cain made a motion, seconded by Mr. Davis, approved 5 – 0, to approve the January 4, 2022 regular minutes as presented

## **Attorney's Comments**

Mr. Root addressed Council asking for a motion to amend the agenda to add an Executive Session item to receive legal advice and discuss Opioid Litigation and potential, partial resolution.

Mr. Davis made a motion, seconded by Mr. Cain, approved 5 – 0, to add Executive Session item to receive legal advice and discuss Opioid Litigation and potential, partial resolution.

Mr. Root also addressed Council and citizens with clarifying information regarding the District Maps that were provided in the backup material and as a handout at the meeting.

## **Administrator's Comments**

Ms. Brock addressed Council and extended her thanks to all County employees that responded to help during the snow event within the County.

## **Proclamations**

None scheduled for this meeting.

## **Public Comment Session**

*If you are not able to attend in person and you have a comment, you may submit it by contacting our Clerk to Council, Jennifer C. Adams at [jennifercadams@oconeesc.com](mailto:jennifercadams@oconeesc.com) or 864-718-1023, so that she may receive your comment and read it into the record.*

Mr. Elliott opened the floor for Public Comment.

Noting that no citizens signed up to address Council, Mr. Elliott opened the floor for any citizen wishing to address Council. No citizen addressed Council.

Mr. Elliott closed the Public Comment Session.

## **Council Members Comments**

Mr. Elliott extended his thanks to the Oconee County employees that came in to help with the snow event within the County. Mr. Elliott also publically thanked Blue Ridge Electric and Duke Power for all their hard work restoring power to the citizens of Oconee County.

Mr. Durham offered his regrets that he could not attend the meeting in person due to battling sickness. Mr. Durham also echoed Mr. Elliott's thanks to county employees and the power companies for their help with the snow event.

## **Third Reading of the Following Ordinances**

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None scheduled for this meeting.

## **Second Reading of the Following Ordinances**

None scheduled for this meeting.

## **First Reading of the Following Ordinances**

**ORDINANCE 2022-04** AN ORDINANCE TO AMEND ORDINANCE 2021-01, THE BUDGET FOR OCONEE COUNTY, WHICH PROVIDES FOR THE LEVY OF TAXES FOR ORDINARY COUNTY PURPOSES, FOR THE TRI-COUNTY TECHNICAL COLLEGE SPECIAL REVENUE FUND, FOR THE EMERGENCY SERVICES PROTECTION SPECIAL REVENUE FUND, FOR THE ROAD MAINTENANCE SPECIAL REVENUE FUND, FOR THE BRIDGE AND CULVERT CAPITAL PROJECT FUND, FOR THE ECONOMIC DEVELOPMENT CAPITAL PROJECT FUND, FOR THE PARKS, RECREATION, AND TOURISM CAPITAL PROJECTS FUND, FOR THE DEBT SERVICE FUND, FOR THE VICTIM SERVICES SPECIAL REVENUE FUNDS, FOR THE CAPITAL VEHICLE / EQUIPMENT FUND, ALL IN OCONEE COUNTY FOR THE FISCAL YEAR BEGINNING JULY 1, 2021 AND ENDING JUNE 30, 2022.

Mr. Cain made a motion, seconded by Mr. Davis to approve **Ordinance 2022-04** on first reading.

Mr. Elliott commented on the two big ticket items (Airport and Rock Quarry) within this Ordinance, giving clarification as to why their budgets needed amending.

Ms. Brock offered additional information regarding “wear parts” related to the Rock Quarry machinery.

Ms. Brock also noted that due to changes in the cremation permitting process, the Corners office has been included in this Ordinance.

Motion approved 5 – 0.

## **Public Comment Session regarding Redistricting 2020**

*[Limited to a total of forty (40) minutes, four (4) minutes per person]*

*If you are not able to attend in person and you have a comment, you may submit it by emailing [jennifercadams@oconeesc.com](mailto:jennifercadams@oconeesc.com) or calling 864-718-1023, so that your comment may be read it into the record.*

Ms. Janie Shipley addressed Council on behalf of the League of Women Voters. She noted that they co-sponsored, along with the local Oconee branch of the NAACP, a virtual community forum to discuss redistricting. Ms. Shipley presented a few of the concerns of the League of Women Voters relating to fair representation of minorities with the redistricting process, precinct boundaries, ballot confusion, and potential errors with the voting process. Ms. Shipley stated that the overriding concern of the League of Women Voters is that the best interest of the voters are represented in the new redistricting maps.

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**ORDINANCE 2022-05 AN ORDINANCE TO ADOPT A REDISTRICTING PLAN FOR OCONEE COUNTY, SOUTH CAROLINA; AND OTHER MATTERS RELATED THERETO.**

Mr. Cain made a motion, seconded by Mr. Hart, to approve **Ordinance 2022-05**.

Mr. Elliott opened discussion.

Mr. Elliott made a motion, seconded by Mr. Cain, to amend **Ordinance 2022-05** by incorporating **Map B**, that relates to the movement of citizens from District 1 to District 2.

Lengthy discussion followed between Council members, including County Attorney Mr. Root, regarding redistricting.

Mr. Elliott withdrew his motion to amend **Ordinance 2022-05** by incorporating **Map B**.

Mr. Durham made a motion, seconded by Mr. Elliott, approved 5 – 0, to amend **Ordinance 2022-05** by incorporating **Map C**.

Mr. Davis spoke to the redistricting of citizens from District 5 to District 4.

Mr. Davis made a motion, seconded by Mr. Cain, approved 5 – 0, to amend **Ordinance 2022-05** by incorporating **Map I**.

Motion to approve amended **Ordinance 2022-05** with the incorporation of **Map C** and **Map I** approved 5 – 0.

Mr. Root inquired if Council still wanted the constituents that would be affected by the redistricting to be notified by mail, and this was agreed upon by Council to do so.

**ORDINANCE 2022-06 AN ORDINANCE APPROVING “THE FIRST AMENDMENT TO THE DECLARATION OF COVENANTS, CONDITIONS, RESTRICTIONS, AND EASEMENTS FOR THE OCONEE INDUSTRY AND TECHNOLOGY PARK F/K/A THE ECHO HILLS BUSINESS AND INDUSTRIAL PARK” (“FIRST AMENDMENT TO THE DECLARATION”); APPROVING AND AUTHORIZING THE EXECUTION AND RECORDATION OF THE FIRST AMENDMENT TO THE DECLARATION; AND OTHER MATTERS RELATED THERETO.**

Mr. Cain made a motion, seconded by Mr. Davis, approved 5 – 0, to approve Ordinance 2022-06 on first reading.

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## **First & Final Reading for the Following Resolutions**

None scheduled for this meeting.

### **Discussion Regarding Action Items**

#### **Council consideration and approval of funding allocation to the OJRSA Fair Play Area Sewer Basin Plan.**

Ms. Brock presented information regarding the Sewer Basin Plan to Council.

Mr. Cain made a motion, seconded by Mr. Hart, to approve funding allocation to the OJRSA Fair Play Area Sewer Basin Plan.

Mr. Cain notes that the number one job of Council is to plan for County growth now and in the future.

Ms. Brock offers further information to Mr. Hart concerning the Sewer Basin Study.

Mr. Davis notes that he is in favor of the Basin Study and offers further comments on the Sewer South Project.

Motion approved 5 – 0.

#### **Council consideration and approval of converting a former Life After Lockup participant to a full time position as Lead Quarry Plant Mechanic at the Oconee County Rock Quarry.**

Ms. Brock offered Council some background information related to the Life After Lockup Position that Council approved in October of 2018.

Ms. Brock further noted that the current participant in the Life After Lockup Position at the Rock Quarry has completed the Life After Lockup Program. This request is asking for the position to be converted to a full-time, Oconee County position with the Rock Quarry, with a salary no greater than \$39,826.00.

Mr. Davis made a motion, seconded by Mr. Cain, approved 5 – 0, for the approval of converting a former Life After Lockup participant to a full time position as Lead Quarry Plant Mechanic at the Oconee County Rock Quarry.

Ms. Brock noted that this is the County's third permanent employee through the Life After Lockup Program.

Mr. Davis offered his thanks to the Rock Quarry for the training and mentoring of the participant in the program.

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**Title: Five (5) Dodge Durango PPV's**

**Department: Sheriff's Office**

**Amount: \$158,404.00**

The Fiscal year 2021-2022 Capital Replacement plan includes five (5) Dodge Durango Police Pursuit Vehicles for the Sheriff's Office.

The new vehicles will replace high-mileage vehicles or vehicles that have been involved in accidents and deemed a total loss. The high-mileage vehicles being replaced will be sold as surplus or replace older vehicles used in other County departments. Vehicle Maintenance and the Sheriff's department are still working on the actual vehicles that will be removed from service. The majority of the vehicles that will be replaced will be older 2001-2011 Crown Victoria's. The Fleet Maintenance Director also approves this purchase.

Santee Automotive, LLC of Manning, SC was awarded SC State Contract # 4400027153 for Dodge Durango PPV SUV's.

SC State Contract Delivery Days After Receipt of Order states 150 days; however, due to market volatility and production delays this is not guaranteed.

According to the November newsletter produced by the State Fiscal Accountability Authority/SC State Contract, the ordering windows from the manufactures are closing with little to no warning.

*It is the staff's recommendation that Council approve the purchase of five (5) Dodge Durango Police Pursuit SUV's to Santee Automotive, LLC of Manning, SC, in the amount of \$158,404.00 per State Contract # 4400027153.*

Mr. Cain made a motion, seconded by Mr. Hart, to approve the purchase of five (5) Dodge Durango Police Pursuit SUV's to Santee Automotive, LLC of Manning, SC, in the amount of \$158,404.00 per State Contract # 4400027153.

Mr. Brock clarified to Council that the AIS for the vehicle up-fitting kits for all requested vehicles is included on page 6 of the agenda.

Motion approved 5 – 0.

**Title: Seven (7) Ford F-150 Responders**

**Department: Sheriff's Office**

**Amount: \$261,354.00**

The Fiscal year 2021-2022 Capital Replacement plan includes seven (7) Ford F-150 Responder Vehicles for the Sheriff's Office.

The new vehicles will replace high-mileage vehicles or vehicles that have been involved in accidents and deemed a total loss. The high-mileage vehicles being replaced will be sold as surplus or replace older vehicles used in other County departments. Vehicle Maintenance and the Sheriff's department are still working on the actual vehicles that will be removed from service. The majority of the vehicles that will be replaced will be older 2001-2011 Crown Victoria's. The Fleet Maintenance Director also approves this purchase.

Vic Bailey Ford of Spartanburg, SC was awarded SC State Contract # 4400027151 for Ford F-150 Responders.

SC State Contract Delivery Days After Receipt of Order states 240 day; however, due to market volatility and production delays this is not guaranteed. According to the November newsletter produced by the State Fiscal Accountability Authority/SC State Contract, the ordering windows from the manufactures are closing with little to no warning.

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***It is the staff's recommendation that Council approve the purchase of seven (7) Ford F-150 Responders to Vic Bailey Ford of Spartanburg, SC, in the amount of \$261,354.00 per State Contract # 4400027151.***

Mr. Cain made a motion, seconded by Mr. Hart, approved 5 – 0, to approve the purchase of seven (7) Ford F-150 Responders to Vic Bailey Ford of Spartanburg, SC, in the amount of \$261,354.00 per State Contract # 4400027151.

**Title: 2022 Ford F-250 with Flat Bed**

**Department: PRT**

**Amount: \$47,618.00**

This purchase is for a 2022 Ford F-250 pickup truck with a flatbed for PRT. This vehicle will be used in the daily operations of the PRT Department. This truck will be replacing a 1999 Ford F-250 (SC2) that has 228,300 miles. The truck will be assigned to another department or sold as surplus via public auction or GovDeals. The Fleet Maintenance Director also approves this purchase.

SC State Contract Delivery Days After Receipt of Order states 240 days; however, due to the market volatility and production delays, this is not guaranteed.

According to the November newsletter produced by the State Fiscal Accountability Authority/SC State Contract, the ordering windows from the manufactures are closing with little to no warning.

***It is the staff's recommendation that Council approve the purchase of a Ford F-250 with a flat to Vic Bailey Ford, Inc. of Spartanburg, SC, in the amount of \$47,618.00, per State Contract.***

Mr. Cain made a motion, seconded by Mr. Hart, approved 5 – 0, to approve the purchase of a Ford F-250 with a flatbed to Vic Bailey Ford, Inc. of Spartanburg, SC, in the amount of \$47,618.00, per State Contract.

**Title: Mini Hydraulic Excavator**

**Department: Roads & Bridges**

**Amount: \$150,000.00**

This purchase is for a 2022 CAT 309 Mini Hydraulic Excavator for Roads and Bridges. This equipment will be used by the department's new crew to maintain roadway storm drain, install new culverts, and other projects thought the County. This excavator will be replacing a 1997 Case 580 Super I (08317) that has 7,000 hours. The current equipment will be assigned to another department or sold as surplus via public auction or GovDeals. The Fleet Maintenance Director also approves this purchase.

SC State Contract Delivery Days After Receipt of Order states 90 days; however, due to market volatility and production delays this is not guaranteed.

***It is the staff's recommendation that Council approve the purchase of a 2022 CAT 309 mini hydraulic excavator to Blanchard CAT of Greenville, SC, in the amount of \$150,000.00, per State Contract number 4400018718.***

Mr. Cain made a motion, seconded by Mr. Hart, to approve the purchase of a 2022 CAT 309 mini hydraulic excavator to Blanchard CAT of Greenville, SC, in the amount of \$150,000.00, per State Contract number 4400018718.

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Mr. Hart provided additional comments that this seems to be a deal on this piece of equipment.

Motion approved 5 – 0.

**Title: 2022 Ford F-450 with Flat Bed Body**

**Department: Roads**

**Amount: \$60,217.00**

This purchase is for a 2022 Ford F-450 pickup truck with Knapheide flatbed body for Roads. This vehicle will be used by the sign shop to install, replace, and maintain roadway signs on a daily basis. This truck will be replacing a 1994 Chevrolet 3500 (6300) with 123,572 miles. This truck will be assigned to another department or sold as surplus via public auction or GovDeals. The Fleet Maintenance Director also approves this purchase.

SC State Contract Delivery Days After Receipt of Order states 180 days; however, due to the market volatility and production delays, this is not guaranteed. According to the November newsletter produced by the State Fiscal Accountability Authority/SC State Contract, the ordering windows from the manufactures are closing with little to no warning.

*It is the staff's recommendation that Council approve the purchase of a Ford F-550 with utility bed to Herlong Ford, Inc. of Edgefield, SC, in the amount of \$60,217.00, per State Contract.*

Mr. Cain made a motion, seconded by Mr. Hart, to approve the purchase of a Ford F-550 with utility bed to Herlong Ford, Inc. of Edgefield, SC, in the amount of \$60,217.00, per State Contract.

Mr. Hart pointed out that in the staff recommendation portion of the AIS, F-550 should be corrected to F-450.

Motion approved 5 – 0, to approve the purchase of a Ford F-450 with utility bed to Herlong Ford, Inc. of Edgefield, SC, in the amount of \$60,217.00, per State Contract.

**Title: 2022 Ford F-550 with Utility Body**

**Department: Emergency Services**

**Amount: \$72,989.00**

This purchase is for a 2022 Ford F-550 cab and chassis truck with a utility body for Emergency Services. This vehicle will be for the new squad that will service the increase call volume in the Corinth Shiloh area. The Fleet Maintenance Director also approves this purchase.

SC State Contract Delivery Days After Receipt of Order states 180 days; however due to market volatility and production delays, this is not guaranteed.

According to the November newsletter produced by the State Fiscal Accountability Authority/SC State Contract, the ordering windows from the manufactures are closing with little to no warning.

*It is the staff's recommendation that Council approve the purchase of a Ford F-550 with utility bed to Herlong Ford, Inc. of Edgefield, SC, in the amount of \$72,989.00, per State Contract.*

Mr. Cain made a motion, seconded by Mr. Hart, approved 5 – 0, to approve the purchase of a Ford F-550 with utility bed to Herlong Ford, Inc. of Edgefield, SC, in the amount of \$72,989.00, per State Contract.

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**Title: One (1) 2022 Ford F-250****Department: Emergency Services****Amount: \$41,131.00**

This purchase is for a 2022 Ford F-250 pickup truck for Emergency Services. The vehicle will be used by the Battalion for emergency response and by the Logistics Officer for the movement of supplies, equipment, boats, and trailers around the County as needed.

This truck will be replacing a 2008 Ford F-250 (Fire 10/Surplus 26) that had motor issues and 270,473 miles. The vehicle was sold via GovDeals. The Fleet Maintenance Director also approves this purchase.

SC State Contract Delivery Days After Receipt of Order states 240 days; however, due to market volatility and production delays this is not guaranteed. According to the November newsletter produced by the State Fiscal Accountability Authority/SC State Contract, the ordering windows from the manufactures are closing with little to no warning.

***It is the staff's recommendation that Council approve the purchase of the Ford F-250 to Vic Bailey Ford, Inc. of Spartanburg, SC, in the amount of \$41,131.00, per State Contract.***

Mr. Cain made a motion, seconded by Mr. Hart, approved 5 – 0, to approve the purchase of the Ford F-250 to Vic Bailey Ford, Inc. of Spartanburg, SC, in the amount of \$41,131.00, per State Contract.

**Title: (2) 2022 Ford F-250's with Utility Bodies****Department: Vehicle Maintenance****Amount: \$88,400.00**

This purchase is for two (2) 2022 Ford F-250's pickup trucks with Knapheide utility bodies for Vehicle Maintenance. These vehicles will be used in the daily operations of the Vehicle Maintenance Department. These trucks will be replacing a 2001 Ford F-250 (102.14) that has 131,843 miles and multiple issues and a 1995 Ford F47 Super Duty (105.02) that has 108,400 miles. These trucks will be assigned to another department or sold as surplus via public auction or GovDeals. The Fleet Maintenance Director also approves this purchase.

SC State Contract Delivery Days After Receipt of Order states 240 days; however, due to the market volatility and production delays, this is not guaranteed. According to the November newsletter produced by the State Fiscal Accountability Authority/SC State Contract, the ordering windows from the manufactures are closing with little to no warning.

***It is the staff's recommendation that Council approve the purchase of two (2) Ford F-250's with utility bodies to Vic Bailey Ford, Inc. of Spartanburg, SC, in the amount of \$88,400.00, per State Contract.***

Mr. Cain made a motion, seconded by Mr. Hart, approved 5 – 0, to approve the purchase of two (2) Ford F-250's with utility bodies to Vic Bailey Ford, Inc. of Spartanburg, SC, in the amount of \$88,400.00, per State Contract.

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**Title: 2022 Ford F-250****Department: Coroner****Amount: \$39,703.00**

This purchase is for a 2022 Ford F-250 pickup truck for the Coroner's Office. The vehicle will be used in the daily operations of the department. This truck will be replacing a 2008 Ford F-250 (102.49) that has 240,400 miles. The current vehicle will be assigned to another department or sold as surplus via public auction or GovDeals. The Fleet Maintenance Director also approves this purchase.

SC State Contract Delivery Days After Receipt of Order states 240 days; however, due to market volatility and production delays this is not guaranteed. According to the November newsletter produced by the State Fiscal Accountability Authority/SC State Contract, the ordering windows from the manufactures are closing with little to no warning.

*It is the staff's recommendation that Council approve the purchase of the Ford F-250 to Vic Bailey Ford, Inc. of Spartanburg, SC, in the amount of \$39,703.00, per State Contract.*

Mr. Cain made a motion, seconded by Mr. Hart, approved 5 – 0, to approve the purchase of the Ford F-250 to Vic Bailey Ford, Inc. of Spartanburg, SC, in the amount of \$39,703.00, per State Contract.

**Title: Vehicle Up-fitting****Department: Sheriff's Office & Coroner****Amount: \$65,512.24**

The Fiscal year 2021-2022 Capital Replacement plan includes the purchase of seven (7) Ford F-150s and five (5) Dodge Durango's for the Sheriff's Office and one (1) Ford F-250 for the Coroner's Office and up-fitting for each vehicle. The purchase of these vehicles were in previous agenda items for this meeting.

The up-fitting for the new Sheriff vehicles includes lights, sirens, brackets, gun mounts, and cages. The up-fitting for the Coroner's vehicle includes lights, brackets, and sirens. Dana Safety Supply, Inc. of Greensboro, NC was awarded the SC State Contract award for emergency light bars and equipment per contract # 4400025308 and the GSA contract for Vehicle Signal and restraint systems per contract # GS-07F-0512T.

*It is the staff's recommendation that Council approve the purchase up-fitting materials to Dana Safety Supply, Inc., of Greensboro, NC, in the amount of \$65,512.24 per State Contract # 4400027151 and GSA Contract # GS-07F-0512T.*

Mr. Cain made a motion, seconded by Mr. Hart, approved 5 – 0, to approve the purchase up-fitting materials to Dana Safety Supply, Inc., of Greensboro, NC, in the amount of \$65,512.24 per State Contract # 4400027151 and GSA Contract # GS-07F-0512T.

**Title: Inmate Communication Services****Department(s): Detention Center****Amount: N/A**

The Oconee County Detention Center is required to provide inmate communications as a part of the Minimum Standards for Local Detention Facilities in South Carolina. Inmate communications include phone, video calls and email (eMessaging). With the inmate communication services, inmates are able to submit forms, such as grievances and medical requests, to Detention Staff without the use of paper. The communication services will allow staff to scan and digitalize inmate incoming postal mail, the inmate can access the image from an application with in the inmate communication system. This removes paper mail and reduces the possibility of contraband from being slipped into the jail (ex. Drugs on the envelope seal, etc.). In addition to

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communication, inmates will have access to digital legal information and informational monitors / displays. Staff will be able to restrict what applications each inmate will be able to access.

Inmate communication is a way to connect inmates to the people who are important to them (family members, legal representation) in a safe, affordable, and reliable way, while giving jail staff tools to maintain safety and security of the facility. Encartle's inmate connectivity system, CIDNET, manages inmate phone calls, video calls, digital inmate messaging, electronic forms, commissary orders and digital media are accessible from a single interface, the CIDNET Smart Jail System. CIDNET allows every inmate action, staff activity, and byte of data to be documented by the software.

***It is the staff's recommendation that Council approve the Award of Inmate Communication Services to Encartel of La Vista, NE.***

Mr. Cain made a motion, seconded by Mr. Hart, approved 5 – 0, to approve the Award of Inmate Communication Services to Encartel of La Vista, NE.

**Title: Airport Engineer & Consultant**

**Department: Airport**

**Amount: N/A**

Most Airport engineering services are funded by the FAA through grants for approved projects. The FAA would pay 95% of the costs, the State pays 2.5% and a matching 2.5% is required from County funds. Future projects will be brought to Council on an individual basis when project costs exceed \$50,000.

A Request for Qualifications, RFQ 21-05, for Professional Engineer and Consulting Services for Oconee County Airport was issued on August 19, 2021 and sent to 18 firms. Six (6) responses were received on September 21, 2021. An Evaluation Committee consisting of County Staff and Airport Commission personnel, reviewed and scored the submissions and recommended four (4) firms: Delta Airport Consultants, Holt Consulting Company, Michael Baker International, and W.K. Dickson to be short-listed to continue on with Phase Two of the selection process.

On October 26, 2021, RFP 21-08, Professional Services – Airport Engineer and Consultant, Phase Two, was issued to the four short-listed firms and on December 7, 2021, four proposals were received. The same Evaluation Committee met and reviewed and scored these proposals and recommended W.K. Dickson, of Columbia, SC for award.

**FAA regulations state that this award shall be for a five-year period.**

***It is the staff's recommendation that Council approve the award of RFP 21-08 for Professional Services – Airport Engineer and Consultant, Phase Two, to W. K. Dickson & Company, Inc., of Columbia, SC for a five-year term for services as needed.***

Mr. Cain made a motion, seconded by Mr. Elliot, to approve the award of RFP 21-08 for Professional Services – Airport Engineer and Consultant, Phase Two, to W. K. Dickson & Company, Inc., of Columbia, SC for a five-year term for services as needed.

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Lengthy discussion followed by Council, County Attorney (Mr. Root), County Administrator (Ms. Brock), and Procurement Director (Ms. Popham), concerning the awarding of services to W. K. Dickson & Company, Inc.

Mr. Davis made a motion, seconded by Mr. Hart, approved 5 – 0, to postpone the award of this contract until the February 1, 2022 County Council meeting.

## **Discuss and take action relative to County Administrator’s terms of employment**

To be considered after Executive Session.

## **Council Committee Reports**

None scheduled for this meeting.

## **Board & Commission Appointments**

### **Building Codes Appeal Board**

1 At-Large Seat: No questionnaire on file for this seat

### **Library Board**

1 At-Large Seat: Three questionnaires on file for this seat

Mr. Elliot nominated Ms. Beverley Brackett, seconded by Mr. Durham, approved 5 – 0, to elect Ms. Beverley Brackett to serve on the Library Board At-Large seat.

### **Arts and Historical Commission**

District 3 Seat: No questionnaire on file for this seat

At-Large Seat: No questionnaire on file for this seat

## **Executive Session:**

Mr. Cain made a motion, seconded by Mr. Hart, approved 5 – 0, to enter into Executive Session for the following purposes, as allowed for in § 30-4-70(a) of the South Carolina Code of Laws:

*[1] Discuss employment / contractual matter – County Administrator*

*[2] Discussion regarding an Economic Development matter Project Harmony*

*[3] Discussion regarding a personnel matter related to Rock Quarry, Roads and Bridges, and Solid Waste departments.*

*[4] Discuss Opioid Litigation and possible settlement*

Council entered Executive Session at 7:20 p.m.

Council returned from Executive Session at 8:42 p.m. on a motion made by Mr. Hart, seconded by Mr. Cain, approved 5 – 0.

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## *Discussion Regarding Action Items*

### *Discuss and take action relative to County Administrator's terms of employment*

Mr. Cain made a motion, seconded by Mr. Davis, approved 5 – 0, to (1) direct County Attorney to draft an amended Contract of Employment for the County Administrator as discussed; (2) authorize Council Chair to sign and present amended Contract of Employment to County Administrator for her consideration.

Mr. Hart made a motion, seconded by Mr. Cain, approved, 5 – 0, to direct County Administrator to execute the necessary settlement materials, including the settlement allocation agreement, resolving certain Opioid Litigation claims against distributors and a manufacturer.

### **Adjourn:**

Mr. Hart made a motion, approved unanimously, to adjourn at 8:42 p.m.

Respectfully Submitted:

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Jennifer C. Adams  
Clerk to Council

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